



Garden Party Risk Assessment (Parent and child group)

Saturday 3 July 2021

This risk assessment is to ensure that Lake Street Nursery adheres to the latest government advice given for the COVID19 pandemic where we know risk of transmission is high and that COVID19 can cause serious illness and long term health issues some whether or not they have been vaccinated. This risk assessment has been carried out by: Catherine Morey, Manager and Trustee

Statutory Guidance:

“Volunteering and charitable services

“Gatherings above the limit of 6 people or 2 households indoors, or **above 30 people outdoors can take place for the purposes of providing voluntary or charitable services**”

Other circumstances where you can gather in larger groups: Larger gatherings mean they are above the limit of 6 people or 2 households indoors, or above 30 people outdoors.”

“If you hold, or are involved in holding, an illegal gathering of over 30 people indoors or **50 people outdoors**, the police can fine you £10,000.”

“**Parent and child groups:** Parent and child groups can take place indoors as well as outdoors (but not in private homes or gardens) if they are for the benefit of children aged under 5 and organised by a business, charity or public body.

Parent and child groups must be limited to **groups of no more than 30 people**. Children under five and anyone working or volunteering as part of the group, such as a group leader, are not counted in this number” *Source: gov.uk*

Under Government Guidance at Stage 3 Charity Fundraising events can go ahead:

- “**Both outdoor and indoor gatherings or events, organised by a business, charity, public body or similar organisation can be organised, subject to them complying with COVID-Secure guidance including taking reasonable steps to limit the risk of transmission, complete a related risk assessment; and ensure that those attending do not mix beyond what is permitted by the social contact limits (unless another exemption exists).**
- England is currently at Step 3 -
- At this stage the venues must only be attended/used in line with the wider social contact limits - in a group of 6 people or 2 households indoors; or in a group of no more than 30 people outdoors (unless an exemption exists). *Source: Events Industry Forum*

Definition of The Garden Party:

Private, fundraising event for families and friends of Lake Street Nursery and Pre-School CIO

The following safeguards will be applied to reduce the risk of transmission of COVID19

- Attendees by invitation only
- Anyone with COVID symptoms or a positive diagnosis will be asked to not attend or send family to the event
- Attendees must sanitise their hands before entry to the event
- Attendees must confirm attendance in advance of the event
- The event shall take place entirely outside in the Nursery Garden and to the front of the building
- Finders Keepers will be attending with a car of balloons. Their volunteers will maintain social distance and shall be situated outside the Nursery.
- Volunteers at the event will be allocated specific tasks and will maintain social distance from anyone outside their social bubble
- If the number in the garden exceeds 30 then steps will be taken by the organisers (Catherine Morey / Rachel Yarrow) to reduce that number
- A waling quiz will be provided to encourage Garden Party guests to disperse into the adjacent park for some of the event
- All adults must wear a face mask while at the event unless sitting to eat or drink and must stay in one place to do this
- Staff/volunteers will be allocated to deal with the food and drink and to serve it outside to guests
- Only two staff/volunteers will be in the kitchen dealing with food or drink preparation at one time and the door and windows will remain open to provide ventilation
- Lobby toilets will be cleaned and made available for adults attending the event so the staff toilet remains designated to staff only
- The children will be allowed access to inside to use the child toilets which will be cleaned and sanitised before and after the event. Paper towels will be provided
- Sanitiser will be provided at points throughout the event