



Lake Street Nursery

Lake Street Nursery
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www.lakestreetnursery.org.uk

Prospectus Information Parents and Carers considering Lake Street Nursery

Our Mission Statement:

“to work in partnership with families and the community to provide a safe, friendly and nurturing environment for all children to learn and develop through play”

Lake Street Nursery is a charity, managed by parents and members of the local community, and provides early years education for children from the age of 2 years. The group is affiliated to the Early Years Alliance and is registered with Ofsted. Nursery works in partnership with Oxfordshire County Council to supply funded places.

Our Sessions:

Nursery run sessions in term times: in line with Oxfordshire 6 term year opening from **8.45-2.45 each weekday** with funded places available

On Tuesday and Wednesdays we offer a fee paying extended day from 2.45-5.45 at £20.00 per session. This includes a light afternoon tea before home time and is a quiet session with high adult: child ratios and a range of homely group activities.

Our main sessions are charged at £18.90 for a three hour session. This is equivalent of an hourly rate of £6.30.

We make a £10.00 Administration charge on receiving an application form (non returnable)

Key Person Approach

Nursery provide each child with a Key Person as part of a Key Base group. The Key Person, and their buddy, support their children to form an professional attachment for each of their key children to support their sense of belonging and well-being in order to develop effective learning through play and experience.

Nursery has a strong ethos of outside play and learning and children spend much time outside during all seasons.

Staff and training

All our staff are experienced and our Key Person staff hold at least a Level 3 child care qualification. The Manager has Early Years Professional Status, and a PGCE. All staff receive 12 hour paediatric first aid training. Ratios are maintained, and often exceeded, at the statutory ratios of 1:4 for 2 year olds and 1:8 for over 3s.

Curriculum

Our curriculum is guided by the Early Years Foundation Stage (EYFS) in line with statutory requirements.

We have a large outside and inside area with free play for much of each session. We have a strong emphasis on outside play and exploration in all weathers.

Our strong Key Person system aims to support each child to make meaningful attachments to the adults at the setting, to support their well-being and involvement to encourage lifelong learners with attention to individual needs.

Nursery follows a simple daily routine including sit down snack and lunch times, music and movement and group times in our Key Baes at the end of each session.

Admissions

Lake Street Nursery admits children from the age of 2 years and runs 10 sessions

supported by



Member of the Early Years Alliance
Registered charity No. 1174863
Registered by Ofsted: EY557982

Formerly the setting was known as Lake Street Community Playgroup and became a Charitable Incorporated Organisation in September 2017



per week, with an 8.45 start, and ending at 11.45am. Afternoons run from 11.45am to 2.45pm. Those staying all day or starting at 11.45 bring a packed lunch. Children can stay at Nursery until the end of the Foundation Stage i.e. statutory school age.

Fees and Funding

A session costs £18.90 (£6.30 per hour) for three hours and sessions can be taken flexibly across the week.

All children are entitled to a government funded place from the term after their third birthday (September, January, April). This, free provision, can be split between settings, or with a childminder.

Funding is also available for some 2 year olds from the term after their 2nd birthday (September, January, April).

Funding is available for 30 hours for working parents. More information about funded places can be found:

www.childcarechoices.gov.uk,

Our Administrator can advise about the funding schemes available.

Visits

You are welcome to visit before you apply for a place, to meet the staff and see the environment with your child. You are responsible for your child during these visits.

Please call to make an appointment. Visits are 10.00-10.30.

You may also find it helpful to bring your child to TAP (Thursday Afternoon Play): 3.00 – 5.00 on Thursday afternoons. Babies and toddlers are welcome. A member of Nursery staff is available, you can meet other families for a chat and your child can have fun and get used to the environment.

Once you have decided to enrol your child you will need to submit a Registration Form. Children are allocated places in accordance with our Admissions Policy. This can be found on our website.

Near the time of your child's first term our Administrator will be in touch to confirm your place and give your child a start date and time.

Please let us know as soon as possible if you decide that your child will not need a place after all.

Equality and diversity

Lake Street aims to foster an environment where all cultures are respected and welcomed. We seek to promote and reflect the diversity of our society in the resources and activities and in the behaviours and attitudes expressed.

Special needs

As part of the setting's policy to make sure that its provision meets the needs of each individual child, we take account of any special needs a child may have. Our Special Educational Needs Co-ordinator is Catherine Morey, Manager.

Safeguarding children

Our setting has a duty under the law to help safeguard children against suspected or actual 'significant harm'. Our employment practices guard against the likelihood of abuse in our setting and we have a procedure for managing complaints or allegations against a member of staff. Our way of working with children and their parents helps ensure we are aware of any problems that may emerge and can offer support, including referral to appropriate agencies when necessary, to help families in difficulty. Where a disclosure is made that leads us to suspect a child or vulnerable adult may be at risk we have an obligation by law to report this.

Data Protection

We keep your data safely and securely and only for the purposes of enrolling your child, keeping you informed of news and events and to secure funding. Once it is no longer needed it is destroyed.

Our data protection policy and Privacy Notice can be found on our website.

FAMILY

Nursery uses the FAMILY admin package and require families to join this as it is the main way we communicate with families.

For more information about our setting come for a visit and visit our website at:

www.lakestreetnursery.org.uk